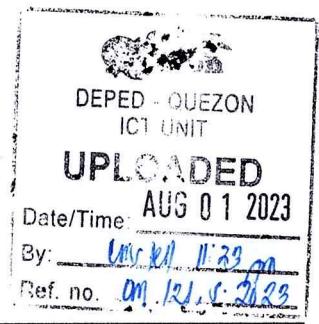




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



31 July 2023

OFFICE MEMORANDUM
 OM No. 121, s. 2023

POST PLANNING ACTIVITIES FOR FY 2024

TO: Assistant Schools Division Superintendents
 Division Chiefs
 Section/Unit Heads
 Division Program Focal Person/Coordinators

In line with the post-planning activities for FY 2024 related to the implementation of DepEd Order 11, 2021 *Re: Guidelines on the Implementation of the Program Management Information System*, all Division Planning Team Members and Functional Divisions and Sections/Unit Heads shall conduct series of activities/workshop/trainings at the Division Library Hub.

The following schedule shall be followed.

Activities	Date	Involved
Part 1. Coordination Meeting on Post Planning Activities for FY 2024 PPAs (See Annex 1 for the Program Flow)	August 4, 2023	Division Planning Team, Section Heads, Committee Chairpersons of Performance Management Team, Quality Management Representative, GAD FPS, Senior Citizen, and Persons with Disability, PMIS Core Team
Part 2. Finalization of PPAs per Section/Committee	August 7 – 17, 2023	Division Chiefs/Section Heads and their staff
Part 3. Triangulation of PPAs (See Annex 2 for the Program Flow)	August 16-18, 2023	Planning, Finance, Procurement, Section Heads, PMIS Core Team

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Activities	Date	Involved
Part 4. Top Management deliberation of 2024 PPAs with the Division Planning Team	August 23, 2023	Top Management, Division Planning Team
Part 5. Finalization – Workshop on 2024 PMIS and Calendar of Activities (See Annex 3 for the Program Flow)	September 4 – 8, 2023	PMIS Core Team, Section Heads

Expenses relative to the post planning activities shall be charged against GASS-MOOE subject to the usual accounting and auditing rules and regulations.

Strict compliance to this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

Parmjdf07/31/2023

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Annex 1

Program Flow
Coordination Meeting on Post Planning Activities for FY 2024 PPAs

Preliminaries	Video Presentation
Lupang Hinirang Invocation CALABARZON March Lalawigan ng Quezon Hymn Quality Management Policy	
Presentation of Participants	
Welcome Remarks	ASDS Gregorio T. Mueco
Message	SDS Rommel C. Bautista
Presentation of Matatag Agenda – Kalilayan Strategies	ASDS Herbert D. Perez
Presentation of On-Going PPAs	BO Catherine A. Pureza
Presentation of Monitoring and Evaluation Report	SEPS Michelle G. Duma
Post Planning Templates and Reminders on Triangulation Process	DPO Marbin Jeramil D. Fragata
Closing Remarks	Herbert D. Perez

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Annex 2

Program Flow
Triangulation of PPAs

Preliminaries

Lupang Hinirang
Invocation
CALABARZON March
Lalawigan ng Quezon Hymn
Quality Management Policy

Video Presentation

Presentation of Participants

Welcome Remarks

ASDS Gregorio T. Mueco

Message

SDS Rommel C. Bautista

*Presentation of Finalized PPAs

OSDS

Administrative Section
Personnel Section
Cash Section
Supply Section
Procurement Section
Legal Section
ICT Section
Office of the ASDS (Including PMT/PT)
Office of the SDS
Accounting Section
Budget Section

Committees

GAD Focal Point System
Committee on Senior Citizen and PWD
Quality Management Committee

SGOD

Youth Formation Development
Social Mobilization and Networking
School Management and Monitoring and Evaluation
Human Resource Development
School Health Section
Planning and Research Section

CID

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Annex 3

Program Flow
PMIS Workshop and Finalization of 2024 Calendar of Activities

Preliminaries

Video Presentation

Lupang Hinirang
Invocation
CALABARZON March
Lalawigan ng Quezon Hymn
Quality Management Policy

Presentation of Participants

Welcome Remarks

ASDS Edward D. Garcia

Message

SDS Rommel C. Bautista

Review of PMIS Facilities for WFP, PPMP, CSE

DPO Marbin Jeramil D. Fragata

Workshop on PMIS and Calendar of Activities

Closing Remarks

Herbert D. Perez

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Annex 4

List of Participants

Coordination Meeting on Post Planning Activities	Triangulation of PPAs	Top Management deliberation of 2024 PPAs with the Division Planning Team	Finalization of 2024 PMIS and Calendar of Activities
ROMMEL C. BAUTISTA	LORENA S. WALANGSUMBAT	ROMMEL C. BAUTISTA	LORENA S. WALANGSUMBAT
GREGORIO T. MUECO	ELIZABETH M. DE VILLA	GREGORIO T. MUECO	ELIZABETH M. DE VILLA
HERBERT D. PEREZ	JEE-ANN O. BORINES	HERBERT D. PEREZ	JEE-ANN O. BORINES
EDWARD D. GARCIA	ADELINE A. BUENAFE	EDWARD D. GARCIA	ADELINE A. BUENAFE
LORENA S. WALANGSUMBAT	RAYMOND Q. NIEVA	LORENA S. WALANGSUMBAT	RAYMOND Q. NIEVA
ELIZABETH M. DE VILLA	RAUL R. AGARAN	ELIZABETH M. DE VILLA	RAUL R. AGARAN
JEE-ANN O. BORINES	OSCAR R. DUMA JR.	MARBIN JERAMIL D. FRAGATA	OSCAR R. DUMA JR.
FERNANDO SEÑO	REGINA V. MARINO	OSCAR R. DUMA JR.	REGINA V. MARINO
CELESTINA ALBA	PAUL CLIFFORD N. MARQUEZ	CATHERINE A. PUREZA	PAUL CLIFFORD N. MARQUEZ
JOSEPH JARASA	MARBIN JERAMIL D. FRAGATA	EDMUNDO MARIN JR.	MARBIN JERAMIL D. FRAGATA
MARIA DYLIN GARCIA	MARY JOYCE P. SALAMAT	HILARIONA E. CORONADO	MARY JOYCE P. SALAMAT
CAROLINA ZARACENA	MARIA BERNADIT M. TUPAS	JUANITO A. MERLE	MARIA BERNADIT M. TUPAS
ABNER PUREZA	ARVIN P. REPASO		ARVIN P. REPASO
WALTER GALAROSA	LEAH A. PEREZ		LEAH A. PEREZ
ASUNCION ILAO	MARIE ANTOINETTE A. TESALONA		MARIE ANTOINETTE A. TESALONA
CARMELA EZCEL OROGO	MA. TERESITA M. ABELLA		MA. TERESITA M. ABELLA
ADELINE A. BUENAFE	JOSE MACARIO PATIÑO		JOSE MACARIO PATIÑO
RAYMOND Q. NIEVA	SHARA S. GARCIA		SHARA S. GARCIA
RAUL R. AGARAN	HEIDI GABRIEL		HEIDI GABRIEL
OSCAR R. DUMA JR.	DANICA MAY JARANILLA		DANICA MAY JARANILLA
REGINA V. MARINO	MARIA DOLORES D. ATIENZA		MARIA DOLORES D. ATIENZA
PAUL CLIFFORD N. MARQUEZ	WENNIE O. GAELA		WENNIE O. GAELA
MARBIN JERAMIL D. FRAGATA	CATHERINE A. PUREZA		CATHERINE A. PUREZA

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MARY JOYCE P. SALAMAT	SHIELA E. JAVEN		SHIELA E. JAVEN
MARIA BERNADIT M. TUPAS	GEORGE D. AGUILA		GEORGE D. AGUILA
ARVIN P. REPASO	EDMUNDO R. MARIN JR.		EDMUNDO R. MARIN JR.
LEAH A. PEREZ	SHERELYN O. PARDILLA		SHERELYN O. PARDILLA
MARIE ANTOINETTE A. TESALONA	WILBERT B. PORTEZA		WILBERT B. PORTEZA
MA. TERESITA M. ABELLA	RAMIR O. ARBOLENTE		RAMIR O. ARBOLENTE
JOSE MACARIO PATIÑO	KRISTOFFER O. OINEZA		KRISTOFFER O. OINEZA
SHARA S. GARCIA	MARISSA L. MARAGAY		MARISSA L. MARAGAY
HEIDI GABRIEL	MARINEL I. OBMERGA		MARINEL I. OBMERGA
DANICA MAY JARANILLA	NORVIC C. VILLANIA		NORVIC C. VILLANIA
MARIA DOLORES D. ATIENZA	ROWENA S. ADALIM		ROWENA S. ADALIM
WENNIE O. GAELA	MARIA AUBREY AURELLANA		MARIA AUBREY AURELLANA
CATHERINE A. PUREZA	HILARIONA E. CORONADO		HILARIONA E. CORONADO
SHIELA E. JAVEN	MA. GLORIA CANTOS		MA. GLORIA CANTOS
GEORGE D. AGUILA	MICHELLE P. DE MESA		MICHELLE P. DE MESA
EDMUNDO R. MARIN JR.	RODELIO ESMERNA		RODELIO ESMERNA
SHERELYN O. PARDILLA	CRISTELL MAE DIANNE D. MANGUBAT		CRISTELL MAE DIANNE D. MANGUBAT
WILBERT B. PORTEZA	FLORICEL R. LAGOS		FLORICEL R. LAGOS
RAMIR O. ARBOLENTE	REXCIA MARIE B. BALDEO		REXCIA MARIE B. BALDEO
KRISTOFFER O. OINEZA	JUANITO A. MERLE		MICHELLE G. DUMA
MARISSA L. MARAGAY			JUANITO A. MERLE
MARINEL I. OBMERGA			
NORVIC C. VILLANIA			

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MARIA AUBREY AURELLANA			
HILARIONA E. CORONADO			
MA. GLORIA CANTOS			
MICHELLE P. DE MESA			
RODELIO ESMERNA			
CRISTELL MAE DIANNE D. MANGUBAT			
FLORICEL R. LAGOS			
REXCIA MARIE B. BALDEO			
JUANITO A. MERLE			

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